



Avalon Healing Center Sexual Assault First Responder Advocate Job Description

Job Title: First Responder Sexual Assault Advocate

Responsibilities include, but are not limited to the following:

- Provide on-call crisis intervention to survivors of sexual assault and their loved ones at private clinic sites and surrounding hospitals (*includes pediatric population*)
- Provide phone/virtual/web-based crisis support and advocacy via Avalon's business and web chat support and provide assistance to walk-in clients
- Provide emergency on-call coverage, as needed to support First Response Program
- Provide advocacy and supportive services to primary and secondary survivors of sexual assault ~ both individual and group; including personal, medical and criminal justice advocacy
- Provide assistance to sexual assault survivors in applying for and obtaining PPO's
- Provide assistance to sexual assault survivors in completing Crime Victim Services Compensation forms
- Assist with the implementation of a growing counseling and advocacy program
- Recruitment, interviewing, selection, and supervision of student interns and volunteers
- Assist with training of student interns and volunteers
- Preparation and organization of monthly statistical reports required for grant contracts
- Maintain grant required statistics and submit requested reports as necessary

Minimum requirements include:

A bachelor's degree in Social Work, Psychology, Counseling, Social Science(s), criminal justice or similar degree and/or significant experience working with victims of sexual assault and human trafficking. Passion for and experience with working in a diverse, underserved community. Experience working in a survivor-centered environment or community-based advocacy organizations with an understanding of trauma-informed services highly preferred. A familiarity with city agencies and the criminal justice and civil legal systems is also preferred.

Hours/Salary: \$52,000. FT - Position requires 2-3 days (16 hours) in office each week providing crisis phone support and advocacy, support to walk-in clients; with regular on-call support to first response programs; on-call responsibility includes 2 weekly shifts, bi-weekly weekend shifts, and some emergency/vacation coverage as needed. Flexibility is necessary as this position would require evening and overnight availability.

For additional questions about this position or to apply, please forward your resume and cover letter to **Michael Nesbitt, Director of Crisis and Volunteer Services** at mnesbitt@avalonhealing.org. Applications will be accepted until **Friday, March 29th at 5pm.**